



# Scooters India Limited

(A Government of India Enterprise)

1<sup>st</sup> Floor of 3/481, Vikalp Khand Gomti Nagar Lucknow UP 226010, India

CIN: L25111UP1972GOI003599

Telephone No. 0522-3178490, E-mail: [csscootersindia@gmail.com](mailto:csscootersindia@gmail.com)

Website: [www.scootersindialimited.com](http://www.scootersindialimited.com)

## Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities

Dear Shareholders,

**Sub: Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities**

**Ref: SEBI Circular no. SEBI/HO/MIRSD/ MIRSD-PoD-1/P/CIR/2023/37 dated 16th March 2023**

This communication is intended for all holders of the Equity shares of Scooters India Limited in physical form. We draw your kind attention to the captioned circular issued by SEBI in supersession of earlier Circulars, whereby all holders of physical securities had been mandated to:

**1. Furnishing of PAN, email address, mobile number, bank account details, specimen signature and nomination by holders of physical securities.**

Folios wherein any one of the above-mentioned documents / details are not available on or after 1st October 2023 shall be frozen by Skyline Financial Services Private Limited (RTA) of the Company in terms of the aforementioned Circular and you will not be eligible to lodge grievance or avail service request. Further effective 1st April 2024, payment of dividend for such frozen folios should be made through electronic mode only. After 31st December 2025, the frozen folios shall be referred by RTA to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002.

**2. Compulsory linking of PAN and Aadhaar by all holders of physical securities by 30th June 2023 or such other date as may be specified by the Central Board of Direct Taxes ('cut-off date') to avoid freezing of Folios.**

If on cut-off date, the folios in which updated PAN is not linked with Aadhaar will be frozen. We have observed that you have not furnished the following mandatory documents/details in respect to your physical holding. You are required to furnish the details to RTA by sending the duly signed documents along with the related documentary evidence as mentioned in the respective forms.

Sr. No.	Particulars	Prescribed Form in which details are required to be submitted
1.	PAN	Form ISR 1
2.	Address	
3.	Email Address	
4.	Mobile	
5.	Bank Account Details	
6.	Updating Signatures	Form ISR 2
7.	Nomination Details	SH 13
8.	Declaration to opt out of nomination	Form ISR 3

Please submit the documents / details listed in the above table to RTA at the following address:

**Skyline Financial Services Private Limited**

**Unit – Scooters India Limited**

**First Floor, D 153 A Okhla Industrial Area Phase-1, New Delhi – 110 020**

**Phone: 011 - 26812682, 40450193 to 97, E-mail – [viren@skylinerta.com](mailto:viren@skylinerta.com).**

The aforesaid forms are enclosed with this communication and can also be downloaded from the Company's website at <https://www.scootersindialimited.com/> or that of RTA website at [www.skylinerta.com](http://www.skylinerta.com) . You can also send the above-mentioned documents in electronic format through your registered email ID to [viren@skylinerta.com](mailto:viren@skylinerta.com) subject to such documents shall be duly e-signed.

Please feel free to get in touch with the Company or RTA for any clarifications / assistance that may be required.

By order of the Board

**For Scooters India Limited**

Sd/-

**Amit Shrivastav**

**Chairman & Managing Director**

**DIN - 10141867**

**Date:** May 31, 2023

**Place:** Lucknow